

Minutes of September 14, 2022 School District of Manawa Buildings and Grounds Committee Meeting

The meeting began at 5:00 p.m. MES Board Room, 800 Beech Street

Board Committee Members: Griffin (C), Hollman, Jepson

In Attendance: Griffin, Hollman, Jepson

Timer/Recorder: Jepson

1. Review Room Capacity per Fire Egress Code (Information / Action)

Motion by: Jepson, 2nd by Griffin to add room capacities to all new room number signs at both school buildings. They are to be installed ASAP, but must at least be ordered by the end of the first semester. Motion carried.

2. Review MS/HS Exterior Message Board Quotes (Information / Action)

Motion by: Tabled pending further information including more ideas/designs, pictures, price quotes, etc.

3. Review MES Playground Inspection Report by Jodi L. Traas, Certified Playground Inspector of Aegis Corporation (Information / Action)

Motion by: Jepson, 2nd by Griffin to immediately remove the parallel bars and bench from the playground, to immediately rectify the head-entrapment areas and the sharp edges of hardware which pose potential safety risks. Motion carried.

4. Consider Endorsement of MES Playground Improvement Plan Phase I (Information / Action)

- a. Removal of damaged/unsafe equipment - addressed above
- b. Excavation pricing - Principal Brauer will solicit quotes for immediate removal of parallel bars
- c. Wood chip price - Wood chips meeting the required standards for public playgrounds will be purchased for areas surrounding the swing set and the current location of the parallel bars, as total cost will not meet the \$10K threshold needing BOE approval.
- d. Other

Motion by: N/A

5. Consider Endorsement of Picnic Tables (Information / Action)

- a. 1 ADA Hex Table per building

- b. 4 Standard Hex Tables per building

Jepson suggested alternative picnic tables for the MS/HS which will be more aesthetically pleasing and allow rain/snow to filter through the table top to the ground at a lower cost than those presented in the meeting packet. Jepson also suggested that the MS/HS picnic tables be paid for out of the Food Service budget, as they will be used by students to eat lunch and we have been formally notified that we must spend down this account.

Motion by: Jepson, 2nd by Hollman to endorse up to \$15,000 for the purchase of 10 picnic tables (5 for each building). Motion carried.

6. Review and Endorse Hoffman Post-referendum Projects (Information / Action)
  - a. Site Lighting for MS/HS West Parking Lot (Northland Electric) - On order
  - b. Auto Operator on Atrium Door (Mr. McGregor is actively working on this project with Tri City Glass and Door but no schedule has been set to complete the work.)
  - c. Ag Animal Room Exhaust (Push button on/off versus HVAC Programming - Trane)
  - ~~d. Green Space Re-seed (Mr. Casey of Casey Landscaping indicates Sept. is prime time to get this work completed.)~~

Motion by: Jepson, 2nd by Holman to endorse installation of the Ag Animal Room exhaust modifications as presented. Motion carried.

7. Discuss School Security Improvement or Enhancement (Information / Action)

Motion by:

Per BOE President Reiersen's request, Dr. Oppor presented a list of SDM safety/security projects completed over the past several years. Dr. Oppor will contact President Reiersen to schedule a full BOE meeting to discuss/address these completed projects, those currently underway, and further opportunities to improve safety and security across our district.

8. Fisher Track is providing two signs for care of the rubberized surfacing (Information)

Discuss covering over rubberized track where athletes walk or the lawnmower drives (Information / Action)

Motion by:

Mary Griffin addressed the committee with her concerns about the lack of care for the new rubberized track. She had been assured months ago that the track would be appropriately covered when football players crossed it wearing their cleats, and when the lawnmower crossed it. Mrs. Griffin provided pictures of the large holes in the protective cover currently being used during football games. Dr. Oppor will confirm that a new protective cover has been ordered and will arrange for an alternate protective covering that will be used until the new cover is available. Per Dr. Oppor, the track will be adequately covered for our 9-16-22 home football game.

9. No Buildings & Grounds Monthly Budget Summary

10. Finalize Review of Key Performance Indicators (Information / Action)

Motion by:

Not discussed

11. Buildings & Grounds Committee Planning Guide (Information)
12. Set Next Meeting Date: will be determined at the 9-19-22 BOE meeting.
13. Next Meeting Items:
  - a. Review, Update, and Prioritize 1 to 5 Year Section of the Maintenance Plan
  - b. District Safety Plan, Reunification Plan, and Associated Projects
  - c. Long-term Maintenance Plan - Pfefferle as Presented [Operation Efficiencies]
  - d. Custodial/Maintenance Plan - Pfefferle as Presented (Information / Action)
  - e. School Forest New Management Plan (Information / Action)
  - f. Other
15. Adjourn at 7:03 p.m.  
Motion by: Jepson, 2nd by Griffin. Motion carried.